

North Lawndale College Prep
June 14, 2018- BOARD MEETING MINUTES

In Attendance:

Robin Steans
Render Dahiya
Robin Coffey
Bruce Miller
Sarah Jurkash
Mikita Lee
Garland Thomas-McDavid
Thomas Cavanaugh
Elaine Brooks
Erin Simunovic
Lucas McShane
Senita Murphy

Meeting Location:

Collins Campus Library
1313 S Sacramento Drive
Chicago, IL 60623

**BOARD MEETING MINUTES
September 21, 2017**

Meeting called to order at 5:30 p.m.

Approval of the Minutes

- I. Call to Order
- II. Mary Bradley, Executive Director I & I, CPS
- III. Approval of the Agenda
- IV. Approval of the Minutes (All Previous Meetings)
- V. Reports
 - A. Academics
 - B. Recruitment & Enrollment
 - C. Finance
 - D. Development
 - E. Human Resources
 - F. President
- V. Old Business
 - A. Outstanding OMAs (2)

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- B. Conflict of Interest Forms

VI. New Business

- A. Board Structure Work/Updates
- B. Line of Credit
- C. Budget Approval vote
- D. Board Meeting Dates

VII. Comments and Announcements

VIII. Adjournment

Mary Bradley

NLCP Accountability update

- Performance oversight

CPS reviews the budget, scorecards, audit

Corrective action plan

- 5 year plan to give more time to make changes

Board members should be looking at

- Financial statements
- Enrollment

Internal and external auditors

- Need to be independent

Scorecards/Financial remediation

- Change in net assets
- Current ratio
- Net asset ratio
- Cash on hand
- Indicators for remediation

Monthly cash flow payment and financial corrective action plan

Financial dates

Reds for corrective action plan

Charter school quality policy

Oct 2015-Transparency of

Recommendation from people with data to provide clarity and protect Charters from people making poor decision

Brings focus to school and help CPS know whats happening at charters

To get on the Charter warning list

A level 3, Level 2

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Dont meet certain cirteria, dont get charter renewal
SQRP IN OCT
Site visits and remediation plan and potential plans

Collins SQRP

Level 2 for 4 years, Oct 2016 put on warning list and Oct 2017 remained on running list during renewal time. CPS Recommendation to the CEO and the board for a 2 year renewal

SQRP Rating

Metrics of what has improved (slides)

3 strategic priorities for remediation

SAT Growth

Freshmen on Track

Early college credential

Areas of opportunity

Increase rigor in the classroom helping teachers by providing strong PD and increase in college level courses, SEL Practices-no

PD for SPED via CPS is offered

- Free and offered all over the city

Crisis team available at our disposal

- Sent out last week and more will be sent out this summer

SQPR will be available mid-October

Approval of the Agenda

Approval of the Minutes (All Previous Meetings)

President's Report

NLCP attending a better chicago, EdLoc conference, U of C publishing an article on our students, Luke attending the Accelerator program, BARR grant via Erin where they will help the freshmen team and attendance, graduation, colloquium, teacher appreciation, John Horan Award, Development events, site visit update, 2 weeks of PD for the staff, and staff pool party.

Playbook

Gott feedback from staff about the relationship and history with NLCP to make adjustments to the playbook and priorities

Human Resources Update

The Carrolls granted us money for a HR director

Recruitment strategy-TFA and Relay Partnership; TFA will be teaching our scholars for summer school and we are also hiring through them. Also, we have had a shortage of teachers so using

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TFA will be helpful. Currently hiring HR director. Employee engagement data-we have let go of people because of lack of funding and trying to save our current staff.

9-10 Resignation

Get data on the number of resignations and the number of positions we need to fill
Inviting the HR board to interviews

Gallup Q12

The survey was sent out prior to PD where we had a healthy conflict training and an open forum.

Have board conversation on 5essentials

Tom

SQRP Projections Overall-we are on track! The ones in yellow are local and national norms for SAT and PSAT growth, CPS average is 60 and we are above the average. 9th grade percentage will get the real number on growth once we get their scores from 8th grade.

PSAT/SAT attainment

Graduation rate is 63% because if we have student who we cant find or account for, those are points against us. Number of people who are graduate and when to college (Tom will find that stat). College enrollment, number is impacted if the school alums attends actually report those number so our number should be higher. Need for an alumni counselor to keep track of alums and making sure they're in college

SQRP Projections Collins- we are on track! Business class offered for college credit, dropout rate because we have 2 students who have dropped out and have some other students who are in school in MS but we don't have any documentation or proof they are attending school there so they will count that against us as a dropout. **Graduation rate of 65% (robin- complete the sentence)**

SQRP Projections Christiana- Better attendance but we didn't have the college credit because we didn't have a professor to teach a college course. We have freshmen students who never attended school this year, that number shouldn't count against us for the dropout rates.

SAT College Readiness Benchmark (1010)

Leadership and Instruction-Erin

Prior was classroom management and now collorium and instruction. Emerging leaders focusing on emotional and social support

Shorting the data cycle

PD on planning

Planning Supports for our students, orientation and BARR and supporting our staff

Whats next?

CPS will release data, Summer PD for teachers, Relay and official numbers expected by September. Model teacher will teach them how to plan and becoming strong teachers culturally

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and academically. Academic budget-with enrollment, we will be able to implement all these programs and initiatives.

Recruitment & Enrollment

In the green are rising class based on patterns in the past, match for 35 at Collins and 50 at christiana. GoCPS Details-Round 1-2 with no response-Dade is contacting them.

Strategy:

June: Juneteeth Parade- Passing apps and enrollment packets, flyers have been passed out, billboards (5 of them), open registration drive-walk in registration alumni initiatives and social media.

July: Door hanger, home visits, open registration, and radio ads

Financial Updates

Forecasting \$322k deficit

Projecting \$1.7 million in fundraising as of year end

Signature bank 1:55

Budget to actual and prior year

Statement of Financial position-not much of a change

Ration per Pupil- \$14,492 budget for 700 and 633 \$15,029 YTD Actuals for

End of the year forecast-322K deficit

FY 19 Proposed Budget- PSTC would remain flat 699 overall, Fundraising goal \$1.7 million,

Looking at other insurance companies for cheaper rates. There are cuts for the number of teachers and cuts to educational initiatives

When we reach our budget, we need to discuss a cash reserve to be developed

FY 19 Budget Approved

Signature line of credit needs to be approved

Approved.

Development

June update: we have raised \$345K with a total of \$1,690,000

We have restricted funds

Waiting a conferral of \$400K

Old and New business

Form required from tom

Business structure

Larry Morris and Ikeisha Daniels are removed from the board (unresponsive and haven't attended the meetings)

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Board of the director and trustees-Directors, we will need 5 of them to vote, min of 3 people and 13 people max (we will base the number on who shows interest)

Trustee-3 year term