

North Lawndale College Prep
May 1, 2018- BOARD MEETING MINUTES

In Attendance:

Render Dahiya
Robin Steans
James Brooks
Jim Municl
Rob Werner
Carrie Stewart
Chris Engelman
Tom Flynn
Sarah Jurkash
Mikita Lee
Garland Thomas-McDavid
Thomas Cavanaugh
Elaine Brooks
Erin Simunovic
Lucas McShane
Senita Murphy
Angela Dade
Tiara Jordan

Meeting Location:

Collins Campus Library
1313 S Sacramento Drive
Chicago, IL 60623

BOARD MEETING MINUTES

May 1, 2018

Meeting called to order at 5:30 p.m.

Approval of the Minutes

A quorum was not achieved to approve the minutes.

- I. Call to Order
- II. Approval of the Agenda
- III. Approval of the Minutes (Previous Meetings)
- IV. Reports
 - A. President
 - a. ABCD Awards

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- b. Principals
- c. PACT Update

- B. Academics
- C. Finance
- D. Development
- E. Human Resources

V. Old Business

- A. Outstanding OMAs

VI. New Business

- A. Board Structure
- B. Auditors
- C. Conflict of Interest Forms Requirement

VII. Comments and Announcements

VIII. Adjournment

IX. Next meeting: June 14th

Spotlight: Q2 ABCD Award

Javin Cotton (Collins) and Darryl Baker (Christiana), March for our Lives, alums coming back, and SAT Initiatives and boys basketball team (Winning sectionals and regionals)

Recruitment and Enrollment Updates

Current enrollment is 645. Our goal for SY 17-18 is 586 (Collins) and 576 (Christiana)/ Recruitment strategies NLCP billboards, calls, school visits and school fairs.

SY 19 updates: We are waiting for the round 2 numbers so we can get a better estimate of the number of freshmen attending NLCP in the fall. Round 2 starts April 30-May 4 and the Block party May 2nd from 4:30-7pm. **Get a daily monitoring of who ranks NLCP number 1 (Dade will ask Jamal (CPS liaison) tomorrow). From July to the 20th day, they can transfer to a different school and offers are made June 4th.**

Academic Updates

Attendance for testing: SAT will be April 10, PSAT: April 17 and need 95% for SQRP for attendance. We hit all but freshmen on both campuses. SAT Prep Initiative such as SAT Bootcamp-every saturday, Cambridge, Luncheon, hot breakfast and a mini parade.

Remediation site visit

May 7th Collins campus visit via. Luke and Senita will ensure the teachers are prepared for the visit (observations and teacher interviews). SQRP Projections are we are

projected to be a 2+ and are biggest concern: SAT because it 40% of the SQRP. End of the year focus is Freshmen on track because lower failure rate. Also, Support of seniors by getting them on Track to graduate, support team action plans, weekly updates on students of concern. Early College Credit (dual enrollment) incentives counselor being in the classroom with the students for additional support.

Finance Updates

Highlights and concerns are net revenue low because of a budget shortfall, still projecting 2.1 Million and signature bank is willing to give us a line of credit. Struggling with the fundraising because gifts coming in late and march looks good because we had a gift come in early that month. Cash Forecast is under the impression that we will hit all fundraising goals. **If we don't, we will need a line of credit to pay salaries and** July payment, July 22nd. With auditor selection, Proposals from 5 firms and were narrowed down to 2 firms based on price and experience. LOC Update-Signature Bank will be beginning 7/1/18-6/30/20 line of credit being \$700K and forecasting \$2.1million.

Phoenix Pact Update

Currently are on track to have about 70% of the students are in the Pact. 81% of the Pact students are still enrolled. On average spend \$5K/students. \$250/student for emergency monies Key things: Finding quality seats the student are interested in the available options and working on getting Hampton to be a Pact school. Pushing the scholars to take summer school courses so they can stay a head on get on track.

Pact event: May 31st 10:30-1pm at Collins campus

Development Update

Pass it on summary: Revenue: \$55,446, \$30k in donations, \$12k in ticket purchases and having fewer people there impacted the donations, auction and instant items. With sponsorship we have cash Sponsorship of \$31K. Fundraising are **Allen's numbers**. Foundation/ Corporate development ask in the pipeline. The grants we have applied for so far and asked for our total of \$445,550. Major Gifts development asks in the pipeline total pipeline is \$86,500. Events: Senior Project presentations are May 11th and 14th and colloquium is May 22nd

New Board Structure

We will have term limits, governance, fundraising, quorum, which include 50% + 1, which will happen in June. Number and tenure will be a max of 25 and a min of 3. Board Director and Trustee: Directors (Min of 5, Max of 9) the have a 3 YEAR max, Voting powers, responsible for NLCP Governance, and Attend 75% of board

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meeting. Trustee (Max of 16) will be voted on by directors. Attends 50% of board meeting, tangible or financial support for NLCP, attend special events, willing to serve on Committees. Next steps are getting feedback, get an attorney for by-laws, secure nominations and vote on open positions