



# Board Meeting Minutes

## General Information

<b>Name of Meeting</b>	NLCP November Board Meeting
<b>Date of Meeting</b>	11.28.23
<b>Time of Meeting (CT)</b>	5:30 PM CST
<b>Number of Attendees</b>	9 in person, 1 virtual
<b>Quorum Present (Y or N)</b>	Y

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### General Information

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### Attendees

### Agenda

1. Welcome
2. Approval of Last Meeting Minutes
3. Public Comment
4. CEO Report
5. Program Highlight: Rising Leaders
6. Finance
7. Academics
8. Human Resources + Talent
9. Governance
10. Public Meeting Adjournment
11. Executive Session (*discretionary*)

### Agenda Summary

Number of motions:

Key Decisions

Key Actions



# Board Meeting Minutes

**Next Meeting Information**

**Adjournment**

**Attachments**

## Attendees

Board Member Attendees					
Al Bennett	x(Virtual)	Bruce Miller	x -in person	Carrie Stewart	x in-person
Wilonda Cannon	x in-person	Jim Minich	x -in person	Rob Werner x- in person	
Rev. James Brooks	x in-person	Chauncy Rice		John Horan x- in person	
Hill Hammock	x in-person	Robin Steans	x-in person		

School Staff Attendees		
Jemia Cunningham-Elder		
Keanna Greer		
Marie Sainvilus-Miles		

Guests & Public Attendees		
NLCP Rising Leaders Group	Alees Edwards	
Himali Patel and Jen Parkinson – P-Squared		



# Board Meeting Minutes

## Agenda

Item	Reports
<b>Discussion</b>	<p><b>Meeting opened at 5PM</b></p> <ul style="list-style-type: none"> <li>-</li> </ul> <p><b>Board Actions</b></p> <ul style="list-style-type: none"> <li>- Motion to approve agenda</li> <li>- Motion to approve minutes</li> <li>- Motion to approve John Horan as secretary on NLCP Board</li> <li>- Motion to approve Alees Edwards as parent representative</li> <li>- Motion to adjourn</li> </ul> <p><b>Call for Public Comment</b></p> <ul style="list-style-type: none"> <li>- Jemia Cunningham-Elder called for public comment.</li> <li>- Rising Leaders Cohort Bruce and Jemia are leading a group of NLCP staff members in learning professional development.</li> <li>- Members of this first cohort were introduced and the topics/dates of Rising Leader dates were shared.</li> </ul> <p><b>Board of Director Remarks</b></p> <ul style="list-style-type: none"> <li>- N/A</li> </ul> <p><b>CEO Report: Actuals &amp; Goals</b></p> <ul style="list-style-type: none"> <li>- Focused on improving operations and financial standing</li> <li>- Working to build cross-departmental collaboration and efficiency</li> <li>- External- partnering with community and funders</li> </ul> <p><b>Campus Quickfacts</b></p> <ul style="list-style-type: none"> <li>- Current Enrollment 668 Students 367 Students at Collins, 301 Students at Christina 147 freshmen total.</li> <li>- Current struggle – 2 active gangs at NLCP Collins disrupting campus peace, attendance, and recruitment.</li> <li>- Attendance figures still lag behind goals due to a variety of factor, some of which are the lingering effects of COVID.</li> <li>-</li> </ul> <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- Reviewed all CPS ratios at fiscal YE</li> </ul>



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- Reviewed budget to actual, balance sheet and cash projection for YTD
- FY2 Financial audit was completed on time with no findings. All of NLCP’s Financial metrics are either meeting or exceeding CPS rankings with the exception of Cash on Hand.
- NLCP Fundraising has produced \$860,344 as of 11/20/23. Amount to goal is \$439,655. A fundraiser has been contracted to increase individual gifts through the end of the year.
- NLCP Red & Gold Gala April 13, 2024

### Academics

- Enrollment review at each campus
- College enrollment persistence current and historical data reviewed along with action plan and response
- Reviewed GPA, on-track, and attendance data
- Focus Areas of Concern Academic Indicators and School Quality.
- English Language Proficiency 7.5%
- Math Proficiency – 7.5%
- Science Proficiency – 5%
- 9th graders on Trak to Graduate – 8.33%
- Chronic Absenteeism – 10%

### Human Resources

- Faculty Licensure Data –Collins – 60% Christiana 50%
- Governance committee will kick off the benefits and salary student in 2024

### Governance

John Horan voted in as Secretary on NLCP Board  
 Reviewed Board by laws and Parent Nominations  
 Parent voted on to the NLCP Board of Directors (name?)

**Meeting adjourned at 7PM**

## Motions



# Board Meeting Minutes

<b>Item 1</b>	<b>Motion to Approve Agenda</b>
<b>Discussion</b>	
<b>Motions</b>	

Motion	First (Person)	Second (Person)	Result
Approve Agenda	Bruce Miller	Carrie Stewart	In Favor: 9 Opposed: 0 Abstained: 0
<b>Decisions</b>		<b>Action Items</b>	
Motion Approved			

<b>Item 2</b>	<b>Motion for approval of minutes</b>
<b>Discussion</b>	All board members reviewed the minutes. Board members were encouraged to complete the OMA at the start of a new 3-year term. All board members must complete 2 hours of INCS training by Nov. 2023
<b>Motions</b>	

Motion	First (Person)	Second (Person)	Result
Approval of Minutes (Robin Steans)	Carrie Stewart	Bruce Miller	In Favor: 9 Opposed: 0 Abstained: 0
<b>Decisions</b>		<b>Action Items</b>	
Motion Approved			

<b>Item 3</b>	<b>Motion for approval of John Horan as Secretary on NLCP Board</b>
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# Board Meeting Minutes

<b>Discussion</b>	
<b>Motions</b>	

Motion	First (Person)	Second (Person)	Result
Approval of Minutes (Robin Steans)	Robin Steans	Rob Werner	In Favor: 9 Opposed: 0 Abstained: 0
<b>Decisions</b>		<b>Action Items</b>	
Motion Approved			

<b>Item 4</b>	<b>Motion for approval of Alees Edwards as parent representative on NLCP BOARD</b>
<b>Discussion</b>	Alees Edwards - The parent gave a brief bio.
<b>Motions</b>	

Motion	First (Person)	Second (Person)	Result
Approval of Minutes (Robin Steans)	Carrie Stewart	Bruce Miller	In Favor: 9 Opposed: 0 Abstained: 0
<b>Decisions</b>		<b>Action Items</b>	
Motion Approved			

<b>Item 5</b>	<b>Public Comment</b>
<b>Discussion</b>	Bruce and Jemia are leading a group of NLCP staff members in learning and professional development. Members of this first cohort were introduced and the topics/dates of Rising Leader dates were shared.
<b>Motions</b>	



# Board Meeting Minutes

<b>Item 6</b>	<b>Motion to Adjourn Meeting</b>
<b>Discussion</b>	
<b>Motions</b>	

Motion	First (Person)	Second (Person)	Result
Approval to adjourn	Rob Werner	Jim Minich	In Favor: 9 Opposed: 0 Abstained: 0
<b>Decisions</b>		<b>Action Items</b>	
Motion Approved			

## Agenda Summary

Number of motions	5
Key Decisions	John Horan voted as Secretary Alees Edwards voted as the parent representative
Key Actions	
List items tabled to next meeting	

## Next Meeting Information

Date of Next Meeting	January 23, 2024
Time of Next Meeting	5:30 pm
Location of Next Meeting	Christiana campus, Room 120 1615 S. Christiana Avenue, Chicago, IL 60623



# Board Meeting Minutes

## Adjournment

Time of Adjournment	7:00 pm
Who Submitted the Minutes	Keanna Greer
When Were the Minutes Submitted?	

## Attachments

None