



Board Meeting Minutes

General Information

Name of Meeting	NLCP Board Retreat
Date of Meeting	06.25.24
Time of Meeting (CT)	12:30 - 5:30 PM CST
Number of Attendees	9
Quorum Present (Y or N)	Y

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General Information

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Attendees

Agenda

1. Welcome
2. Approval of Last Meeting Minutes
3. End of Year Recap
4. Enrollment Data
5. Focus Group Report
6. Program Highlight: Finance Intro
7. Finance
8. Academics
9. Human Resources + Talent
10. Governance
11. Public Meeting Adjournment
12. Executive Session (*Labor within new budget*)

Agenda Summary

Number of motions: 6

Key Decisions

Key Actions



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Next Meeting Information

Adjournment

Attachments

Attendees

Board Member Attendees					
Al Bennett	x (in-person)	Bruce Miller	x (in person)	John Horan	x (in-person)
Wilonda Cannon	x (in person)	Robin Steans	x (in-person)	Alees Edwards	x (in-person)
Rev. James Brooks	x (in-person)	Carrie Stewart	-		
Hill Hammock	x (in-person)	Rob Werner	x (in-person)		

School Staff Attendees		
Jemia Cunningham-Elder	Marie Miles	
Keanna Greer	Adam Sparks	
Genessa Brown	Katie Hogan	

Guests & Public Attendees		
Allecia Harley		
Allecia Harley's - Intern		



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Agenda

Item	Reports
Discussion	<p>Meeting opened at 12PM</p> <ul style="list-style-type: none"> - <p>Board Actions</p> <ul style="list-style-type: none"> - Motion to approve agenda - Motion to approve minutes - Motion to approve board officials - Motion to Executive Session - Motion to adjourn <p>Call for Public Comment</p> <ul style="list-style-type: none"> - N/A - <p>Board of Director Remarks</p> <ul style="list-style-type: none"> - N/A <p>CEO Report: Actuals & Goals</p> <ul style="list-style-type: none"> - Focused on improving operations and financial standing - Working to build cross-departmental collaboration and efficiency - External- partnering with community and funders <p>Campus Quickfacts</p> <ul style="list-style-type: none"> - Attendance- Collins 70% and Christiana 79% - On track data - ranges from 34.48%-76.32% based on grade level - Phoenix Pact eligibility - ranges from 28%-78% - Chronic absenteeism impacts grades, and grades are what impact freshmen on track <p>Finance</p> <ul style="list-style-type: none"> - Reviewed all CPS ratios at fiscal YE - Reviewed budget to actual, balance sheet and cash projection for YTD <p>Academics</p> <ul style="list-style-type: none"> - Enrollment review at each campus



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	<ul style="list-style-type: none"> - College enrollment persistence current and historical data reviewed along with action plan and response - Reviewed GPA, on-track, and attendance data <p>Human Resources</p> <ul style="list-style-type: none"> - Open positions- teacher opening, several last-minute resignations - Licensure- increased at Collins - Licensure - Decreased at Christiana <p>Governance</p> <ul style="list-style-type: none"> - Review and vote to approve bylaws <p>Closed Session - Implications of new budget on labor</p>
	Meeting adjourned at 5:30PM

Motions

Item 1	Motion for approval of Agenda
Discussion	All board members reviewed the Agenda
Motions	

Motion	First (Person)	Second (Person)	Result
Approval of Agenda (Bruce Miller)	Hill Hammock	James Brooks	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action Items	
Motion Approved			

Item 2	Motion to approve meeting minutes
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Discussion	All board members reviewed the 6/18/24 Meeting Minutes
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Motions			
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Motion	First (Person)	Second (Person)	Result
Approval of meeting minutes	James Brooks	Rob Werner	In Favor: 9 Opposed: 0 Abstained: 0

Decisions	Action Items
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Motion Approved	
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Item 3	Motion for the slate of officers
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Discussion	<p>All board members reviewed the proposed positions.</p> <p>Chair - Bruce</p> <p>Vice Chair - Wilonda Cannon</p> <p>Vice Chair - Dr. Brooks</p> <p>Treasure - Rob Werner</p> <p>Secretary - John Horan</p>
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Motions			
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Motion	First (Person)	Second (Person)	Result
Approve Officers	Robin Steans	Alees Edwards	In Favor: 9 Opposed: 0 Abstained: 0

Decisions	Action Items
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Motion Approved	
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Item 4	Motion to approve By-Laws
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Discussion	Reviewed revisions made to By-Laws <ul style="list-style-type: none"> - Updates <ul style="list-style-type: none"> - 4-6 meetings a year - Annual meeting held in June - Board maximum of 20 members, up from the current max of 15 - Specific mandate to have a parent of a NLCP student on the board - In-person quorum
Motions	

Motion	First (Person)	Second (Person)	Result
Approve By-Laws	Robin Steans	James Brooks	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action Items	
Motion Approved			

Item 5	Motion to Executive Session
Discussion	Budget and Staff Cuts/Labor
Motions	

Motion	First (Person)	Second (Person)	Results
Approval to Executive Session	James Brooks	John Horan	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action Items	
Motion Approved			



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Item 6	Motion to Adjourn
Discussion	
Motions	

Motion	First (Person)	Second (Person)	Result
Approval to adjourn	James Brooks	John Horan	In Favor: 9 Opposed: 0 Abstained: 0
Decisions		Action Items	
Motion Approved			

Agenda Summary

Number of motions	6
Key Decisions	<p>Motion for the slate of officers</p> <p>Motion the Approve bylaws -</p> <ul style="list-style-type: none"> - Updates <ul style="list-style-type: none"> - 4-6 meetings a year - Annual meeting held in June - 20 Board meetings - In person quorum
Key Actions	



Board Meeting Minutes

List items tabled to next meeting	
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Next Meeting Information

Date of Next Meeting	September 24, 2024
Time of Next Meeting	5:30pm
Location of Next Meeting	Christiana campus, Room 120 1615 S. Christiana Avenue, Chicago, IL 60623

Adjournment

Time of Adjournment	7:00 pm
Who Submitted the Minutes	Keanna Greer
When Were the Minutes Submitted?	

Attachments

None